

Federation of Savile Town CE (C) & Thornhill Lees CE (VC)
I & N Schools
Attendance and Punctuality Agreement



Child's name..... Class.....

ATTENDANCE IS NON-NEGOTIABLE

THE SCHOOL

All staff will:

- provide a safe, secure and stimulating learning environment so that all children want to be in school every day and on time;
- we will rigorously follow up any absences or regular lateness in order that it does not become a habit;
- support families as much as possible to overcome any attendance and punctuality issues which happen as a result of challenging family circumstances.

THE FAMILY

I/We will:

- ensure that my child attends school every day;
- find someone else to take my child if I am unable to take them on a particular day;
- make sure that my child is at school by 8.45am
- support the school with its efforts to improve levels of attendance and punctuality;
- attend any meetings that the Headteacher and/or the Attendance Officer may arrange if my child is persistently absent or late;
- book any family holidays during the school holidays and not in term time, so that my child does not miss out on valuable learning time

Parent's Signature

Date.....